

## Tutor Self Evaluation of a Tutoring Session

Tutor's Name: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_ Date: \_\_\_\_\_

1. How would you rate the overall quality of the tutoring help you provided?	1	2	3	4	5
	Excellent		Good		Not Acceptable
2. How well did you help the student feel comfortable during the tutoring session?	1	2	3	4	5
	Excellent		Good		Not Acceptable
3. How well did you explain what was going to happen in the tutorial?	1	2	3	4	5
	Excellent		Good		Not Acceptable
4. Did you initially focus on the big picture stressing how their question or problem fits into the overall process or idea, rather than on just the problem or question at hand?	1	2	3	4	5
	Excellent		Good		Not Acceptable
5. How well did you address the student's question(s)?	1	2	3	4	5
	Excellent		Good		Not Acceptable
6. How well did you discuss and explain problems that the student was having rather than just correcting the student's mistakes?	1	2	3	4	5
	Excellent		Good		Not Acceptable
7. Did you make positive and constructive comments to reinforce student learning and understanding?	1	2	3	4	5
	Excellent		Good		Not Acceptable
8. How well did you review key points of the session?	1	2	3	4	5
	Excellent		Good		Not Acceptable
9. How would you rate the student's preparedness for this tutoring Session (attending class, reading relevant material, making a first attempt, etc.)?	1	2	3	4	5
	Excellent		Good		Not Acceptable
10. How would you rate your preparedness for this tutoring session (subject knowledge, use of polished tutoring skills, etc.)?	1	2	3	4	5
	Excellent		Good		Not Acceptable
11. I conducted the session in a friendly professional manner.	1	2	3	4	5
	Excellent		Good		Not Acceptable
12. At the end of the session, how would you rate the student's understanding of the concept(s) covered?	1	2	3	4	5
	Excellent		Good		Not Acceptable
13. How well did your explanations compliment the teacher's instructions or assignment?	1	2	3	4	5
	Excellent		Good		Not Acceptable
14. How would you asses the student/tutor talking ratio?	1	2	3	4	5
	Mostly tutor		Equal		Most Student
15. Do you feel that the talk time ratio between you and the student was....	1	2	3	4	5
	Too much tutor		Just right for Optimal learning		Too much Student

If you have additional comments or wish to provide additional information to the items above, please feel free to use the space below. If you Are referring to specific items or questions above, please reference the number of the item. You may attach additional pages if needed.



6. TUTOR STUDY SKILLS Discussing time management, textbook reading, note taking, STUDY habits, etc., where appropriate.

Strengths \_\_\_\_\_

Recommendations \_\_\_\_\_

7. ENCOURAGES ACTIVE LEARNING Student working (writing, reading, questioning, explaining, summarizing, etc.) at least 1/2 the time.

Strengths \_\_\_\_\_

Recommendation \_\_\_\_\_

8. USES GOOD LISTENING/COMMUNICATION SKILLS Actively listening to student, responsive to student needs, giving both positive and constructive feedback to student.

Strengths \_\_\_\_\_

Recommendation \_\_\_\_\_

9. CONSIDERS LEARNING STYLES Using a variety of approaches to accommodate different learning styles.

Strengths \_\_\_\_\_

Recommendation \_\_\_\_\_

10. TUTOR KNOWLEDGE OF SUBJECT MATTER

Strengths \_\_\_\_\_

Recommendation \_\_\_\_\_

## Supervisor Evaluation of a Tutoring Session

Tutor's Name: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_ Date: \_\_\_\_\_

1. How would you rate the overall quality of the tutoring help provided?	1 Excellent	2	3 Good	4	5 Not Acceptable
2. How well did the tutor help the student feel comfortable during the tutoring session?	1 Excellent	2	3 Good	4	5 Not Acceptable
3. How well did the tutor explain what was going to happen in the tutorial?	1 Excellent	2	3 Good	4	5 Not Acceptable
4. Did the tutor initially focus on the big picture stressing how their question or problem fits into the over all process or idea, rather than on just the problem or question at hand?	1 Excellent	2	3 Good	4	5 Not Acceptable
5. How well did the tutor address the student's question (s)?	1 Excellent	2	3 Good	4	5 Not Acceptable
6. How well did the tutor discuss and explain problems the student was having rather than just correcting the student's mistakes?	1 Excellent	2	3 Good	4	5 Not Acceptable
7. Did the tutor make positive and constructive comments to reinforce student learning and understanding?	1 Excellent	2	3 Good	4	5 Not Acceptable
8. How well did the tutor review key points of the session?	1 Excellent	2	3 Good	4	5 Not Acceptable
9. How would you rate the student's preparedness for this tutoring session (attending class, reading relevant material, making a first attempt, etc.)?	1 Excellent	2	3 Good	4	5 Not Acceptable
10. How would you rate the tutor's preparedness for this tutoring session ( subject knowledge, use of polished tutoring skills, etc.)?	1 Excellent	2	3 Good	4	5 Not Acceptable
11. The tutor conducted the session in a friendly professional manner.	1 Excellent	2	3 Good	4	5 Not Acceptable
12. At the end of the session, how would you rate the student's understanding of the concept(s) covered?	1 Excellent	2	3 Good	4	5 Not Acceptable
13. How well did the tutor explore the teacher's method(s) of instruction for this problem or assignment?	1 Excellent	2	3 Good	4	5 Not Acceptable
14. How would you assess the student/tutor talking ratio?	1 Mostly tutor	2	3 Equal	4	5 Mostly student
15. Do you feel that the talk time ratio between the tutor and the student was.....	1 Too much tutor	2	3 Just right for optimal learning	4	5 Too much student

If you have additional comments or wish to provide additional information to the item above, please feel free to use the space below. If you are referring to specific items or questions above, please reference the number of the item. You may attach additional pages if needed.