

Learning Center Proposal

Changes to Tutor Training and CRLA Certification

This document proposes an expansion of tutor training conducted within the Learning Centers at Salt Lake Community College. Internally, the LC is adding initial training for newly hired tutors as well as offering “continuing education” training. The new training sessions expand upon topics not currently included at SLCC but found in the recommendations for CRLA Tutor Certification. The LC proposes to create and share them as alternatives to and in addition to the CRLA sessions currently offered as an increase in flexibility of SLCC’s current CRLA Tutor Certification Program. While the Learning Center is responding to internal need, the benefits may be shared by all those programs currently utilizing CRLA and may also benefit tutors and programs that have previously not been able to take advantage of the program offerings.



Current CRLA Certification

Currently, tutor certification runs in two levels each Fall and Spring. Level I is offered as a course, LE 1240, but tutors may opt to audit or simply show up as a participant and complete the certification workshops and materials without registering for the course. The workshops run Mondays 2-4. They have done so every year for about two decades.

Proposed Changes

The proposed changes would offer additional topics, locations, times, and days of the week. The additional topics will offer opportunity to also broaden the base of facilitators to include experts from other fields at the College. We are beginning to develop topics for the current (Spring 2014) semester and would like to invite interested staff and faculty to join us.

The proposed new topics are:

Definition of tutoring and tutor responsibilities

Setting goals/planning

Content Area mentoring or workshops

Techniques for successfully beginning and ending a tutor session

Tutoring Nonnative English Speakers

Basic tutoring guidelines/ do's and don'ts

Peer Led Sessions

Identifying and using resources

Content Area Practicum Presentation

Assessing student learning/study strategies

Brain Based Learning

Active listening

Online tutoring

Modeling problem solving

Collaborative Learning and Group Study

Diversity

Structuring the learning experience

Plagiarism & Ethics

*Training and supervising other tutors
(supervisory skills)*

Review of Level 2, Theory of Tutoring*

New Certification Level

In addition to new topics for Levels 1 and 2, the LC proposes to **add CRLA Tutor Certification Level 3**. The topics listed in italics would qualify for Level 3. The Learning Center plans to submit an application this semester and hopes to be offering Level 3 of Tutor Certification by Spring 2015.

Would You Like to Facilitate?

The LC would like to invite faculty and staff to consider joining this project by committing to facilitate one or more session per year on a topic that is relevant to their field. Development support will be provided by Learning Center staff.

Would Your Program Like to Join the CRLA Tutor Certification Program?

The LC would also like to invite fellow tutoring programs to join in the application and submission of Level 3 CRLA Tutor Certification Application. The cost is \$50.00 per coordinator/supervisor to participate in a third level. In addition, if a program would like to "buy in" for the program at this time (Levels 1 & 2), the application to add programs can be completed at this time. Please contact Christie Bogle for details.